

CHILDREN & EDUCATION SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED MARCH 2015

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations:

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
14 May 2014	29/14 BRIEF OVERVIEW OF THE EARLY YEARS AND CHILDCARE SERVICE [Item 6]	That the Directorate continues to explore how the Early Years and Childcare Service can work collaboratively with Babcock 4S, and other stakeholders, to deliver focussed support and better outcomes for disadvantaged children and those on Free School Meals.	Head of Early Years and Childcare Service	This has been added to the agenda for May 2015.	Complete
	50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE	That the Committee is provided with the Key Performance Indicators the SEND Governance Board will use -- once agreed - - and that a report on these is provided to the Performance & Finance Sub-Group in six months. A further, formal report to be brought to the full Committee in 12 months.	Deputy Director for Children Services	The SEND governance board is developing these indicators in line with the Department for Education's accountability framework, published in March 2015 and the Council's refreshed Corporate Strategy 2015-20. The performance measures include: <ul style="list-style-type: none"> • The percentage of education, health and care plans completed within 20 weeks; • Increased satisfaction of 	March 2015

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				<p>parents with SEND arrangements; and</p> <ul style="list-style-type: none"> Improved progression, attainment and employability for children with special educational needs and disabilities <p>A copy of the framework is available on the gov.uk website, and can be circulated to the Performance and Finance Sub-Group on request. These indicators also link to the Council's strategic priorities around well-being, economic prosperity and resident experience. A full report on progress against those performance indicators will be considered alongside representations made by Family Voice and the Parent Partnership in September 2015.</p>	

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	50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE	That the CCGs and Council officers provide a report in 12 months concerning the provision of joint paediatric therapies.	Deputy Director of Children's Commissioning and Transformation NHS Guildford and Waverley Clinical Commissioning Group	The Joint Commissioning Strategy for Speech and Language Therapy for Children and Young People was considered by the Committee at its meeting in January 2015, prior to it being taken to Cabinet for final decision in 2015. The Committee may wish to consider whether it wants to request a further report for 12 months time following this item.	September 2015
27 November 2014	58/14 SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT	<ul style="list-style-type: none"> that the SSCB uses the appropriate area groups, such as the local safety partnerships, and audit mechanisms to further develop the evidence base and preventative work in connection with CSE in Surrey. 	SSCB	A letter outlining this recommendation has been sent to the Chair of the Safeguarding Children's Board. A report will be brought to the Committee in July 2015.	July 2015

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	58/14 SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT	That a representative from the SSCB, Cabinet Member for Children and Families, Cabinet Member for Schools and Learning and Diocesan Representatives on the Committee work together in their respective roles to support engagement with faith communities on safeguarding issues.	SSCB, Cabinet Member for Children and Families, Cabinet Member for Schools and Learning and Diocesan Representative	A letter outlining this recommendation has been sent to the Chair of the Safeguarding Children's Board, the Cabinet Members and Diocesan Representatives.	March 2015
	60/14 SCHOOLS AND SAFEGUARDING UPDATE	That the Chairman of the Committee writes a letter of support, on behalf of the Committee, for Chelsea's Choice to accompany any future application to the Surrey Education Trust or other grant-giving bodies.	Chairman of Children and Education Select Committee	This letter has been sent to the Chair of the Safeguarding Children's Board and the Surrey Education Trust. The SSCB. The SSCB plan to make another application to the Education Trust in the summer term.	Complete
	60/14 SCHOOLS AND SAFEGUARDING UPDATE	That the Directorate and SSCB look at the expansion of a CSE education and training programme to younger age groups, and how materials can be adapted for those with special educational needs.	Head of Children, Schools and Families and SSCB	A letter outlining this recommendation has been sent to the Chair of the Safeguarding Children's Board and the Directorate, and has been noted.	Complete

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	61/14 CHILDREN SERVICES ANNUAL COMPLAINTS REPORT	· that officers from the Rights and Participation Service and Democratic Services work to develop a future proposal for ways in which the views of children, young people and their families can be used to support the Committee in its scrutiny role.	Rights and Participation Manager/ Democratic Services	Officers will be meeting in April to explore options concerning this, and will provide an update to the Committee following the AGM in May.	July 2015
	62/14 INTERNAL AUDIT REPORT: REVIEW OF THE ADMINISTRATION OF LOOKED AFTER CHILDREN'S FINANCES	The Committee notes progress against the Management Action Plan, and commends officers for their prompt response to areas of concern identified in the audit. It requests that Internal Audit circulate the follow-up of the Management Action Plan once completed to provide a final assurance on this area.		The follow-up has been scheduled for May 2015, to take account for new legislation in this area. This has been done in agreement with Internal Audit and the Directorate. The follow-up will be circulated to the Committee to ensure final assurances are made in this area.	July 2015
26 January 2015	ITEM 5: RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE	That Surrey County Council actively engages with District and Borough councils and Surrey Police to consider how the risk of Child Sexual Exploitation can be reduced through regulatory licensing, in particular taxi licensing and in respect of activities described as "Licensable Activities" by the Licensing Act 2003.	Cabinet	This recommendation was referred to the Cabinet on 24 February 2015. A response was included in the Committee's agenda papers on 26 March 2015	Complete

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26 January 2015	ITEM 5: RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE	That, given the crucial work of the Youth Support Service and Children's Services in supporting young people and children at risk of CSE and in reducing the risk of CSE, any future strategy and financial planning by Cabinet ensures that both services are suitably resourced to address CSE and safeguarding in Surrey.	Cabinet	This recommendation was referred to the Cabinet on 24 February 2015. A response was included in the Committee's agenda papers on 26 March 2015	Complete
26 January 2015	Item 7 SCHOOL PLACE PLANNING AND EXPANSION PROGRAMME	That Local Committees promote community engagement in relation to the School Expansion Programme.	Local Committee Chairmen's Group	A letter has been sent to the Chairman of the Local Committee's Chairmen's Group outlining the role local committees can play in relation to the School Expansion Programme. This letter was attached to the Committee agenda papers on 26 March 2015.	May 2015
26 January 2015	Item 7 SCHOOL PLACE PLANNING AND EXPANSION PROGRAMME	That a risk register evaluating the strategic risks connected to the School Expansion Programme is circulated to the Committee, in order to inform its future scrutiny of this item.	Assistant Director for Schools and Learning		May 2015

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26 January 2015	ITEM 8: JOINT COMMISSIONING STRATEGY FOR SPEECH AND LANGUAGE THERAPY FOR CHILDREN AND YOUNG PEOPLE	That a consistent universal offer of speech and language therapy is developed across all Surrey early years settings, education settings and schools through training for staff and carers. It is suggested that a “hub and spoke” model is implemented as part of this, in order to allow schools and therapists to share good practice.	Assistant Director for Schools and Learning	This recommendation will be addressed in the final report to Cabinet on 26 May 2015. A copy of the report will be circulated to the Committee.	July 2015
26 January 2015	ITEM 8: JOINT COMMISSIONING STRATEGY FOR SPEECH AND LANGUAGE THERAPY FOR CHILDREN AND YOUNG PEOPLE	That the strategy outlines how it will support children and young people who transition between stages of education.	Assistant Director for Schools and Learning	This recommendation will be addressed in the final report to Cabinet on 26 May 2015. A copy of the report will be circulated to the Committee.	July 2015
26 January 2015	ITEM 8: JOINT COMMISSIONING STRATEGY FOR SPEECH AND LANGUAGE THERAPY FOR CHILDREN AND YOUNG PEOPLE	That the strategy expands on how it will meet the needs of young people in Further Education colleges, given the new responsibilities as a result of Children and Families Act, 2014.	Assistant Director for Schools and Learning	This recommendation will be addressed in the final report to Cabinet on 26 May 2015. A copy of the report will be circulated to the Committee.	July 2015

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26 January 2015	ITEM 8: JOINT COMMISSIONING STRATEGY FOR SPEECH AND LANGUAGE THERAPY FOR CHILDREN AND YOUNG PEOPLE	That the implementation model includes performance indicators linked to the outcomes set out by the Joint Commissioning Strategy.	Assistant Director for Schools and Learning	This recommendation will be addressed in the final report to Cabinet on 26 May 2015. A copy of the report will be circulated to the Committee.	July 2015
26 January 2015	ITEM 9: SCHOOL GOVERNANCE TASK GROUP – FINAL REPORT [REDACTED]	That the Cabinet Member for Schools and Learning engages with local economic and enterprise partners, Phase Council representatives and SGOSS to consider how the Council can best encourage individuals in the business sector to serve as school governors.	Cabinet Member for Schools and Learning	This recommendation was referred to the Cabinet on 24 February 2015. A response was included in the Committee's agenda papers on 26 March 2015.	Complete
26 January 2015	ITEM 9: SCHOOL GOVERNANCE TASK GROUP – FINAL REPORT [REDACTED]	That the Cabinet Member and Assistant Director for Schools and Learning use the Council's internal communication network to actively promote the school governor role to all local government staff.	Cabinet Member for Schools and Learning/ Assistant Director for Schools and Learning	This recommendation was referred to the Cabinet on 24 February 2015. A response was included in the Committee's agenda papers on 26 March 2015.	Complete

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26 January 2015	ITEM 9: SCHOOL GOVERNANCE TASK GROUP – FINAL REPORT [REDACTED]	That the Directorate for Children, Schools and Families work with its professional governance partners to develop and strengthen peer to peer support between school governing bodies, and relevant professional associations.	Cabinet Member for Schools and Learning	This recommendation was referred to the Cabinet on 24 February 2015. A response was included in the Committee's agenda papers on 26 March 2015.	Complete
26 January 2015	ITEM 9: SCHOOL GOVERNANCE TASK GROUP – FINAL REPORT [REDACTED]	That the Internal Audit Team update the Committee on any themes emerging from the financial audits in schools following the conclusion of the 2015/16 audit plan.	Internal Audit Team/Democratic Services	This will be followed up after the conclusion of the 2015/16 audit plan.	May 2016
26 January 2015	ITEM 9: SCHOOL GOVERNANCE TASK GROUP – FINAL REPORT [REDACTED]	That the Council's Education Finance Team and Internal Audit Team are invited to attend a future meeting of all Surrey governors in order to highlight the skills and expertise of the Internal Audit Team and discuss the role of governing bodies in financial and risk management.	Cabinet Member for Schools and Learning	This recommendation was referred to the Cabinet on 24 February 2015. A response was included in the Committee's agenda papers for 26 March 2015.	Complete

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26 January 2015	ITEM 9: SCHOOL GOVERNANCE TASK GROUP – FINAL REPORT [REDACTED]	That the Assistant Director for Schools and Learning considers how to involve the Internal Audit Team in future governor training on financial and risk management.	Assistant Director for Schools and Learning	This recommendation was referred to the Cabinet on 24 February 2015. A response was included in the Committee's agenda papers for 26 March 2015.	Complete
26 March 2015	Item 7: YOUTH JUSTICE STRATEGIC PLAN	That the Youth Justice Board undertake evaluations with the probation services to understand what impact early youth justice interventions have on reducing long-term adult offending, and share these findings with the Committee at a later stage.	Head of Youth Support	This recommendation has been added to the agenda for discussion at the June 2015 Youth Justice Partnership Board and a response will be provided to the committee following that meeting.	July 2015
26 March 2015	Item 7: YOUTH JUSTICE STRATEGIC PLAN	That officers provide a report on the Reducing Re-offending Plan 2014-17 with details of how YSS and partners are working to address homelessness, NEET status and mental and emotional health issues as known factors in relation to re-offending. The Committee requests that this report, along with the progress of the 1 year action plan and relevant performance data is provided 12 months time.	Head of Youth Support	This recommendation has been noted by officers and an item will be added to the Forward Work Programme for 2015/16	January 2016

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26 March 2015	Item 8: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: COMMISSIONING FOR 2015-2020 AND IMPLICATIONS OF BUDGET REDUCTIONS	That Services for Young People explore with schools how peer mentoring for younger children can be developed across Surrey, to provide early support for those transitioning between primary and secondary schools.	Assistant Director for Young People	Services for Young People are exploring with schools what arrangements already exist in schools as many schools already have local arrangements.	July 2015
26 March 2015	Item 8: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: COMMISSIONING FOR 2015-2020 AND IMPLICATIONS OF BUDGET REDUCTIONS	That officers report to the Committee on alternative resources identified to mitigate the reductions made to the Individual Prevention Grant in 6 months time.	Assistant Director for Young People	This recommendation has been noted by officers and a future item will be added to the Committee's Forward Work Programme, as part of a wider item on Services for Young People commissioning and new models.	July 2015
26 March 2015	Item 8: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: COMMISSIONING FOR 2015-2020 AND IMPLICATIONS OF BUDGET REDUCTIONS	That the work of the Youth Commission in demonstrating the importance of youth work is accelerated and findings are shared with the Committee in order to support the Cabinet's budget planning for 2016.	Assistant Director for Young People	This recommendation has been noted and a future item will be added to the Committee's forward programme to include an interim update on Youth Work Commission and new models as above.	July 2015

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26 March 2015	Item 8: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: COMMISSIONING FOR 2015-2020 AND IMPLICATIONS OF BUDGET REDUCTIONS	That, when re-commissioning, officers assist Local Committee Youth Task Groups in ensuring that there is continuity of support for those young people and their families with previously identified needs.	Assistant Director for Young People	Local Committees and Youth Task Groups are being supported through the current commissioning cycle and particularly in local implementation of Resource Allocation System and Hub and Spoke approach.	July 2015